Course Syllabus

The syllabus will give you an introduction to the course, key information and all assignments. If you have any questions please email me through Canvas.

Syllabus 2019  syllabus fall 2019.docx

Instructional Technology Learning Science 5015 - 6015

Fall 2019  Collection Development and Literature - 3 Credits

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Course Description: Focuses on building, maintaining, and evaluating collections for library media programs. Discusses policy development for selection, protecting intellectual freedom, and reviewing, evaluating, and maintaining materials in all formats. Explores children's and young adult literature.

This course is designed to acquaint school library media personnel with the issues involved in collection development and reading. Special consideration will be given to the changing dynamics in technology as it applies to the educational setting. It is
intended that the students will acquire knowledge of skills and resources that will assist them in their professional endeavors.

Purpose and Objectives of the Course:

- A better understanding of the principles of selection of materials for school libraries.
- An appreciation of some of the problems that arise in selections of materials, as well as some insight into how to deal with these problems successfully.
- An acquaintance with the tools used for the selection of various types of materials.
- A deeper awareness of intellectual freedom and how it relates to a school library media center.
- An appreciation of the information needs of the school community and how those needs are met by the SLMC.
- Knowledge of electronic sources and services and how these are affecting school library services, particularly collection development.
- The important role the library media teacher has as it relates to reading.

Upon Completion of This Course, Students Should be Able to:

- Identify several of the principles of materials selection.
- Use and evaluate some of the current and retrospective selection tools.
- Use and evaluate selected national and trade bibliographies.
- Discuss issues in censorship that might affect the collection of school library materials.
- Discuss procedures and practices in acquisitions work in school libraries.
- Understand the advantages of collection development policies.
- Better evaluate collections as well as particular works.
- Write book annotations and reviews.
- Gain knowledge of policy development and the procedures that apply to current trends in the school library profession.
- Build a personal philosophy of collection development.
- Understand the role the library has as it relates to reading.
- Gain knowledge of the importance of Children’s and Young Adult literature.
- Build a personal reading journal that will help increase the love of reading.
• To make grading more objective and quantifiable, standards will be assigned to each activity. The course grade will be determined based on the criteria listed below.
• Any required assignments turned in by the due date that are unacceptable will be given an incomplete grade and it will be returned to the student to do over. After reworking an
• Unacceptable assignment, the student may resubmit it. Re-worked assignments must be resubmitted within one week after they were returned to the student.
• Throughout the course, there will be optional tasks you may do that go beyond the required assignment in time, effort, and learning. These tasks are given a value and are recorded as mastery credit.
• All identified assignments must be turned in for the mastery points will be consider
• Work that meets the requirements set out are considered average assignments. They will work towards a letter grade of B.
• Grades of A are reserved for students that go above and beyond what is required. Demonstrated skill in your particular Center/School strengthens the value.

Policies

1. Students are responsible for securing assignments and for the timely completion of work missed through absence.

2. To receive full credit for assignments, students must submit assignments on the day, which they are due.
3. Except for serious extenuating circumstances (for which students must notify the instructors as soon as possible), students must submit assignments and take exams on the day for which they are scheduled.

4. All assignments must be submitted online via learn-usu.uen.org. Assignments are due by 11:59 on the assigned due date.
5. The instructor reserves the right to make adjustments in the format and number of assignments, and to administer unscheduled quizzes.
6. There will be no make-up on unscheduled quizzes.
7. No EXTRA-CREDIT activities will be given.
8. In accordance with policies stated in the, The Code of Policies and Procedures for Students at Utah State University, cheating, falsification, and plagiarism will not be tolerated, and will be dealt with as outlined in the Code.

As defined (Article, Section2, page4)

1. Cheating includes intentionally using or attempting to use or providing others with unauthorized information, materials or study aids in any academic exercise or activity. Substituting for another student, or permitting another student to substitute for oneself in taking an examination or preparing academic work is also considered a form of cheating.
2. Falsification is the intentional and unauthorized altering or inventing of any information or citation in an academic exercise or activity.
3. Plagiarism is knowingly representing the words or ideas of another as one's own in any academic exercise or activity.
4. An "I" or incomplete is given only in cases of extenuating circumstances:
   1. In incapacitating illness, which prevents a student from attending classes for a minimum period of two weeks;
   2. A death in the immediate family;
   3. Financial responsibilities requiring a student to alter a schedule to secure needed employment;
   4. Change in work schedule as required by employer (with verification);
   5. Other emergencies deemed appropriate by the instructor.
10. Late assignments will be accepted only with approval of the Class Instructors arranged prior to the due date. Late work not arranged to be turned in, will not receive credit unless it meets the university policy for make-up work.
11. Students with disabilities that will likely require some accommodation, you must contact and document the disability through the Disability Resource Center and have them contact me. In cooperation with the Disability Resource Center, course materials may be provided in alternative formats such as large print, audio, video, or Braille upon request.
12. If you cannot attend class you are required to notify the instructor ahead of time of the expected absence. Students who miss a class must write a one-page summary (around 600 words) of the class missed. This should be
based on class slides (if available) or notes taken from other students. Paper needs to be emailed (through Canvas) to the instructor before the start of the next class.

**Texts**


**Betty J. Morris, Administering the School Library Media Center. (2010) 978-1-59158-685-2 This book is highly recommended and will be required for INST5040/6040 so consider getting it now. There is a very good chapter on Collection Development and other chapters for the entire School Library Endorsement.**

**Course Requirement**

1. Students are expected to attend class, read assigned materials prior to class, and actively participate in class discussions and canvas.
2. Complete and turn in all assignments on time.